



TAIYAB MEMORIAL TEACHERS' TRAINING INSTITUTE

BARHADIH, SARKARDIH, GOBINDPUR, DHANBAD-828109(www.tmtti.org)
Contact: +91-8210682975 | AISHE Code: C-65006 | NAAC Accredited (B Grade)

"Non-Teaching Staff Requirement"

Applications are invited for the post of **Computer Operator**.

Qualification: Master of Computer Applications(MCA)

Salary : As Per Norms

✓ Technical Skills

- *Proficiency in **MS Office (Word, Excel, PowerPoint, Outlook)**
- *Fluent in **English & Hindi typing**
- *Knowledge of **CorelDRAW, Photoshop, Tally and other design software**

✓ Soft Skills : Good communication skills

Candidates may apply with their complete resume and supporting documents at the earliest.

☎ Contact Us: 7979814090 ✉ Email: hr@tmtti.org/infotmtti@gmail.com

Sd./- Secretary